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User guide for RANZCO Fellows and Practice
Managers using appointments scheduling

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What is CareZone?

CareZone is a web based application for clinical, practice and audit management. CareZone combines scheduling, billing and an electronic medical record into one system. RANZCO's usage of the system is to facilitate Fellow's audits only and refers to CareZone as the RANZCO Clinical Audit Tool (RCAT).

What will I be using CareZone for?

RANZCO has worked to provide you with access to CareZone as it is an easy way to carry out clinical audits, which are important for improving practice and gaining valuable CPD points. This customised version of CareZone is referred to as the RANZCO Clinical Audit Tool (RCAT) and is provided free to Fellows who are financial members of the College.

If you wish to utilise CareZone's full clinical, practice and audit management functionalities please contact EpiSoft directly at enquiries@episoft.com.au or (02) 8985 6688 to request a quote.

Data protection and Privacy

When your practice information and login access is created only you and other users you nominate in your practice will be able to view your patients data. All identifying patient, practice and location data is omitted from community wide reports therefore other Fellows and College staff cannot see your data. Identified reports only display information about patients within your practice and are not visible to any users outside of your organisation, including RANZCO.

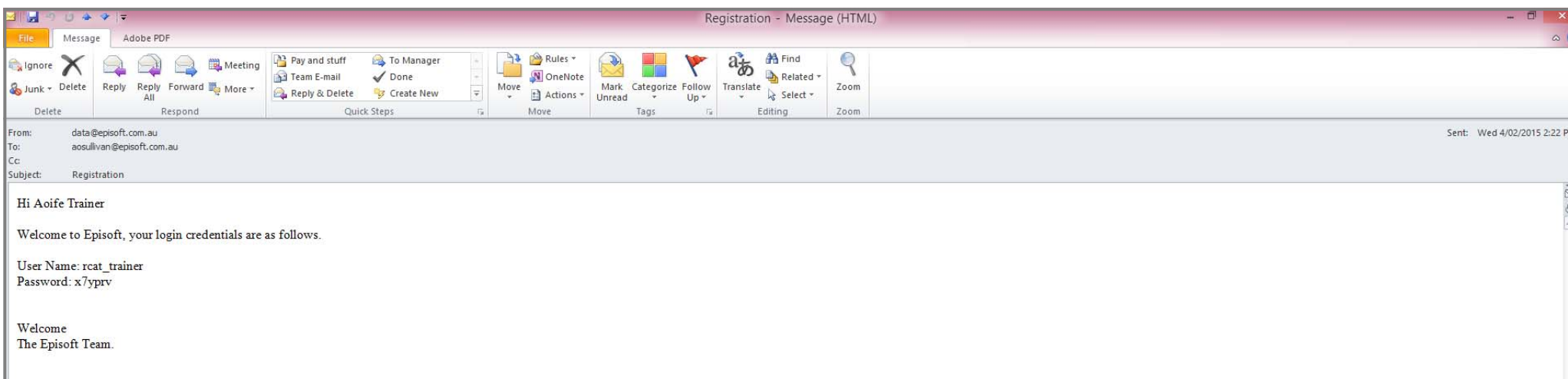
Pooled data that provides a basis for benchmarking is used solely for that purpose and will not be provided to third parties, including regulators. RANZCO Fellows should feel confident that RCAT is not, and will not, be used as a tool for identifying or reporting on Fellows performance.

How do I log into RCAT

You can log into RCAT on any device with internet access, ie a desktop computer, laptop or tablet.

The web address for RCAT is <https://www.episoft.com.au/epidir/login.aspx>

As part of your user set up you will be issued a username (usually first initial, last name, no spaces) and a temporary password, sent via email.



Welcome New User

Welcome to EpiSoft, in order to continue we need some additional information from you. Could you please change your temporary password and provide us with your challenge questions and responses to retrieve your forgotten password in the future.

Terms & Conditions

☒ I have read and accept the EpiSoft End User Terms & Conditions

Password

Old Password:

New Password:

Confirm New Password:

Challenge Questions

The following challenge questions and responses will be used to validate you during the forgotten password process.

Challenge Question 1: Favourite colour

Challenge Response 1: blue

Challenge Question 2: Favourite chocolate bar

Challenge Response 2: cherry ripe

[Save](#)

When you first login to CareZone you will be prompted to change your temporary password and to set your security questions, these will be used to reset your password should you forget it. Your password must be 6 characters long and contain at least one number.

Updating your details

You can update your details by clicking on the “My details” tab on the left hand side menu of the first page you see when you log in.

EPI SOFT JUST ASK THE QUESTION

Welcome Nick Oncologist [Logout](#)

My Communities

My Details

Title: Ms First Name: Melanie Last Name: Melanographer

Email: aosullivan+99@episoft.com.au

Alert Email:

Phone: Mobile: Fax:

[Test Alert Email](#)

Account Details

[Change Password](#)

Question 1: Name of dog Answer 1: Fluffy

Question 2: Favourite colour Answer 2: Pink

Address

Country: Australia

Unit No: Street No:

Street: Street Type:

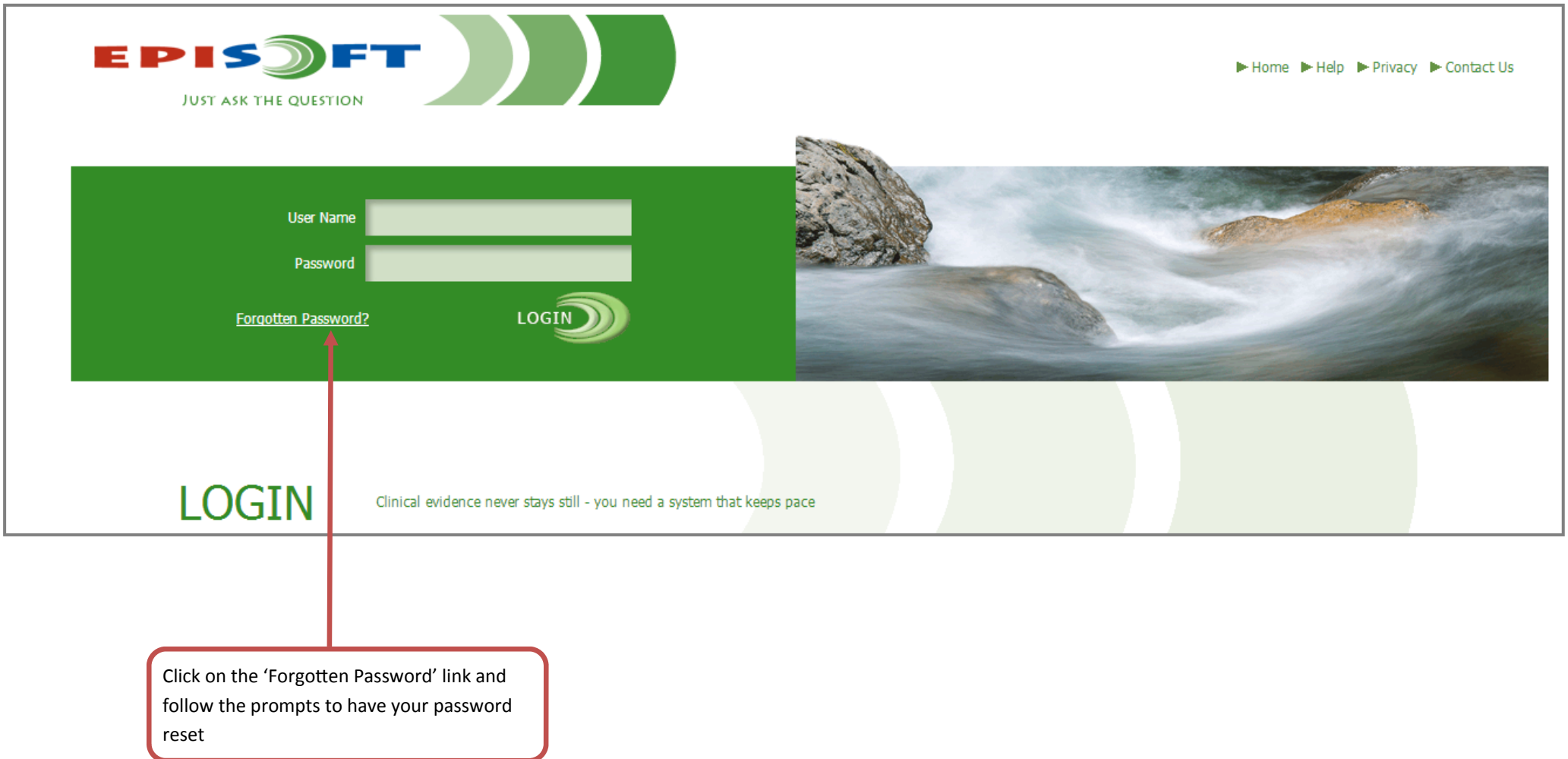
State/Province: Suburb/Town: Postal/Zip code:

[Save](#) [Cancel](#)

Click on the 'My Details' tab to update your info. Then click on the 'My Communities' tab to log in to the system

Forgotten password

If you have forgotten your password you can reset it by clicking on the reset password link of the login page.



The image shows a screenshot of the EPISOFT login page. The header features the EPISOFT logo with the tagline "JUST ASK THE QUESTION" and a navigation menu with links for Home, Help, Privacy, and Contact Us. The main content area has a green background with a login form containing fields for "User Name" and "Password", a "Forgotten Password?" link, and a "LOGIN" button. A red arrow points from a callout box to the "Forgotten Password?" link. The callout box contains the text: "Click on the 'Forgotten Password' link and follow the prompts to have your password reset". The footer includes the word "LOGIN" and the tagline "Clinical evidence never stays still - you need a system that keeps pace".

EPISOFT
JUST ASK THE QUESTION

► Home ► Help ► Privacy ► Contact Us

User Name

Password

[Forgotten Password?](#) LOGIN

LOGIN

Clinical evidence never stays still - you need a system that keeps pace

Click on the 'Forgotten Password' link and follow the prompts to have your password reset

Setting your doctor preferences

Your doctor preferences include your preferred Snellen scale (imperial or metric), IOL brand/model you most commonly use, your typical wound location and your custom questions.

It is very important that you set these preferences before you start recording data about your patients as this will make data entry quicker and easier.

To access the 'Dr Preferences' tab click on the 'System Administration' at the bottom of the left hand side menu, highlighted in red below.

EPISOFT
JUST ASK THE QUESTION

Welcome All Demo
CareZone-Seeing Eye Demo (RCAT test org)-Surry Hills-Ophthalmologist
? Logout

Home
Patient Search
Patient List
New Patient
My Tasks
System Administration
RANZCO Dr Preference

RANZCO DR Preferences Administration

User: Demo, All (Ophthalmologist) Please do not forget to save your changes.

Map preferred eye snellen scale

Preferred eye snellen scale: ☒ Metric ☐ Imperial

Map preferred IOL models

IOL Model: Acrysof Multi-piece Models MA50BM, MA60AC(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Foldable Acrylic Multi-piece Lens Add

Please add your preferred IOL models and display sequence - select Save below after your changes finalised.

IOL Model	Display Sequence
Oculentis LENTIS Tplus LS-313 T1-T6(Device Technologies Australia Pty Ltd) - Descr: Foldable one-piece monofocal toric acrylic IOL.	1 ✗
Verisyse AC IOL(AMO Australia Pty Ltd) - Descr: Phakic Intraocular Lens: Model Myopia. Composition: PMMA	1 ✗

Map preferred wound position

Wound Position: ☒ Temporal (180) ☐ Superior (90)

Add custom questions

+ Add up to six custom questions to cataract surgery audit

Question number	Form section	Question text	Answer format
1	Preoperative visit	Is your eye sore	Yes/No radio ✗
2	Intraoperative visit	How many eyes are you having surgery on	Numeric field ✗
3	Final visit	Can you see better now?	Yes/No radio ✗

Save

IOL Model

To set your preferred IOL Models click on the drop down list. This list was supplied by the Commonwealth and contains all the IOL models used in Australia and New Zealand. Select the lens by clicking on the line item to highlight it in green then click on the 'Add' button to add it to your list. Repeat these steps for each lens model you wish to add. Once you have added your lens models click on the 'Save' button at the bottom of the screen. Only the lenses you have selected will show in your data entry screen.

RANZCO DR Preferences Administration

User: Demo, All (Ophthalmologist) Please do not forget to save your changes.

Map preferred eye snellen scale

Preferred eye snellen scale: ☒ Metric ☐ Imperial

Map preferred IOL models

IOL Model:

Acrysof Multipiece Models MA50BM, MA60AC(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Foldable Acrylic Multi-piece Lens
Acrysof Multipiece Models MA50BM, MA60AC(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Foldable Acrylic Multi-piece Lens
AcrySert C Model SN6CWS(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Posterior chamber, UV absorbing, foldable, acrylic, single piece lens with blue light protection and aspheric correction, in cartridge
AcrySert model SN60WS(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Foldable Acrylic Single-piece Lens with Blue light protection and aspheric correction, in cartridge
AcrySof Cachet Phakic Lens(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Anterior chamber foldable, acrylic, single piece phakic lens
AcrySof IQ ReSTOR multifocal toric IOL (SND1T2-5; SV25T2-6)(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Posterior chamber UV absorbing foldable, acrylic, aspheric, toric single piece lens with apodised diffractive optic and blue light protection.
AcrySof IQ ReSTOR SN6AD1, SV25T0 and MN6AD1(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Posterior Chamber, UV absorbing, foldable, acrylic, single piece lens with apodised diffractive optic and blue light protection
AcrySof IQ ReSTOR SN6AD3(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Posterior Chamber, UV absorbing, foldable, acrylic, single piece lens with apodised diffractive optic and blue light protection
AcrySof IQ Tonic IOL(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Posterior chamber, UV absorbing, foldable, acrylic, toric, single piece lens with blue light protection and aspheric correction
Acrysof Model SA60AT(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Foldable Acrylic Single-piece Lens, asymmetric optic/consistent edge
AcrySof Multipiece Models MN60MA, MN60AC(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Foldable Acrylic multi-piece Lens with Blue light Protection
Alcon Advanced Optix(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Posterior chamber foldable acrylic IOL with aspheric optic

No mapped IOL model to display.

Map preferred wound position

Wound Position

Add custom questions

+ Add up to six custom questions

Question number

No records to display.

Add

Save

You may also edit the display sequence of these lenses by assigning them a display sequence number (highlighted in red below), this will dictate what order they are shown in the drop down list on the Cataract Audit visit form. Once you have set the display sequence click on the 'Save' button at the bottom of the screen.

RANZCO DR Preferences Administration

User: Demo, All (Ophthalmologist) Please do not forget to save your changes.

Map preferred eye snellen scale

Preferred eye snellen scale: ☒ Metric ☐ Imperial

Map preferred IOL models

IOL Model: Acrysof Multipiece Models MA50BM, MA60AC(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Foldable Acrylic Multi-piece Lens

Please add your preferred IOL models and display sequence - select Save below after your changes finalised.

Add

IOL Model	Display Sequence	
AcrySert model SN60WS(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Foldable Acrylic Single-piece Lens with Blue light protection and aspheric correction, in cartridge.	1	✗
CT 53N(Carl Zeiss Pty Ltd) - Descr: Foldable, 3-piece, monofocal, square-edged, hydrophilic acrylic (with hydrophobic surface properties) intraocular lens for capsular bag or sulcus fixation.	2	✗
HOYA AF-1 351 Toric T3/T4/T5/T6/T7/T8/T9(Design for Vision Pty Ltd) - Descr: Preloaded injector system, correct corneal astigmatism micro-incision, aspheric, blue-blocker, single piece hydrophobic.	3	✗

Snellen scale and wound position

You need to set your preferred Snellen scale (metric or imperial) and preferred wound position (temporal or superior). When you have selected your preferences click on the 'Save' button at the bottom of the screen.

RANZCO DR Preferences Administration

User

Demo, All (Ophthalmologist)

Please do not forget to save your changes.

Map preferred eye snellen scale

Preferred eye snellen scale

☒ Metric

☐ Imperial

Map preferred IOL models

Acrysof Multipiece Models MA50BM, MA60AC(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Foldable Acrylic Multi-piece Lens

Add

IOL Model

Please add your preferred IOL models and display sequence - select *Save* below after your changes finalised.

IOL Model	Display Sequence
AcrySert model SN60WS(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Foldable Acrylic Single-piece Lens with Blue light protection and aspheric correction, in cartridge.	<div>1</div> <div>✗</div>
CT 53N(Carl Zeiss Pty Ltd) - Descr: Foldable, 3-piece, monofocal, square-edged, hydrophilic acrylic (with hydrophobic surface properties) intraocular lens for capsular bag or sulcus fixation.	<div>2</div> <div>✗</div>
HOYA AF-1 351 Toric T3/T4/T5/T6/T7/T8/T9(Design for Vision Pty Ltd) - Descr: Preloaded injector system, correct corneal astigmatism micro-incision, aspheric, blue-blocker, single piece hydrophobic.	<div>3</div> <div>✗</div>

Map preferred wound position

Wound Position

☒ Temporal (180)

☐ Superior (90)

Add custom questions

+ Add up to six custom questions to cataract surgery audit

Question number	Form section	Question text	Answer format
No records to display.			

Save

Optional Custom questions

To add custom questions click on the 'Add Questions' button highlighted in red below. Custom questions are restricted to numeric or Yes/No responses.

RANZCO DR Preferences Administration

User: Demo, All (Ophthalmologist) Please do not forget to save your changes.

Map preferred eye snellen scale

Preferred eye snellen scale: ☒ Metric ☐ Imperial

Map preferred IOL models

IOL Model: Acrysof Multipiece Models MA50BM, MA60AC(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Foldable Acrylic Multi-piece Lens Add

Please add your preferred IOL models and display sequence - select *Save* below after your changes finalised.

IOL Model	Display Sequence
AcrySert model SN60WS(Alcon Laboratories (Aust.) Pty Ltd) - Descr: Foldable Acrylic Single-piece Lens with Blue light protection and aspheric correction, in cartridge.	1 ✗
CT 53N(Carl Zeiss Pty Ltd) - Descr: Foldable, 3-piece, monofocal, square-edged, hydrophilic acrylic (with hydrophobic surface properties) intraocular lens for capsular bag or sulcus fixation.	2 ✗
HOYA AF-1 351 Toric T3/T4/T5/T6/T7/T8/T9(Design for Vision Pty Ltd) - Descr: Preloaded injector system, correct corneal astigmatism micro-incision, aspheric, blue-blocker, single piece hydrophobic.	3 ✗

Map preferred wound position

Wound Position: ☒ Temporal (180) ☐ Superior (90)

Add custom questions

+ Add up to six custom questions to cataract surgery audit

Question number	Form section	Question text	Answer format
No records to display.			

Save

Select which section of the visit form you would like it to appear on, add the question text and then select the answer format, either a yes/no button or a numerical field. Then click on the 'Save' button.

+ Add up to six custom questions to cataract surgery audit

Question number	Form section	Question text	Answer format
1	Form section (visit type)	Question text	Answer format
	<div>Preoperative visit Preoperative visit Intraoperative visit Final visit</div>		Yes/No radio
No records to display.			

Save Cancel

You can add up to 6 custom questions. Once you are finished adding your questions click on the 'Save' button at the bottom of the screen.

Add custom questions

+ Add up to six custom questions to cataract surgery audit

Question number	Form section	Question text	Answer format
1	Preoperative visit	Is your eye sore	Yes/No radio ✗
2	Intraoperative visit	How many eyes are you having surgery on	Numeric field ✗
3	Final visit	Can you see better now?	Yes/No radio ✗

Save

Home Page

Below is the clinician home page. As you will not be using the scheduling module you may ignore the 'Appointments' box on the upper right of the screen. The bottom of your screen displays your recently seen patients. At the top is a 'Patient Search', the fields include MRN/UR number, EpiSoft ID, Surname, Given name and Date of Birth. If you are searching for a client that may not have an appointment use the 'Client Search' tab in the left hand side menu.

The menu on the left hand side of the screen allows you to navigate to other parts of the system such as the 'My Task' tab. 'New Patient' or the 'Manage Appointments'.

The screenshot shows the EpiWizard Home Page. The left-hand menu is annotated with a red box and text: "Left hand menu that allow you to navigate to anywhere in the system". The "Patient Search" section is annotated with a red box and text: "Patient search". The "Recent Patients" section is annotated with a red box and text: "This is a list of your recently seen patients". The "Appointments" table is annotated with a red box and text: "This is your list of upcoming appointments. When your patient arrives click on the attended to start recording data in the Cataract Audit visit form".

Home

Welcome All Demo
CareZone-Seeing Eye Demo (RCAT test org)-Surry Hills-Ophthalmologist
Logout

EpiWizard

Home

Patient Search

MRN/UR#: EpiSoft ID:

Surname: Given Name:

Date of Birth:

Appointments

Patient	Date	Time	Location	Type	Attended	Cancel
B User, Test	5/12/2014	10:15 AM - 10:45 AM	Surry Hills	Preoperative	<input type="checkbox"/>	<input type="button" value="X"/>
B User, Test	5/12/2014	10:45 AM - 11:15 AM	Surry Hills	Operative	<input type="checkbox"/>	<input type="button" value="X"/>

Recent Patients

☒ Today ☐ Tomorrow ☐ Next 7 Days ☐ Last 7 Days ☐ Record Share Last 7 Days ☐ Other

Epi ID	Patient Name	Date of birth	MRN/UR#	Address	Visits	Pending Tasks	Home Phone	Mobile
No records to display.								

Page: 1 of 1 Go Page size: 30 Change

The following steps of creating a new patient record and scheduling an appointment can be delegated to other users such as your practice manager.

Create a New Patient Record

You will be brought to the 'New RCAT Patient' page. Given name/initial, surname/initial, date of birth and gender are the only mandatory fields on this page, if desired you can also fill out Medicare Number, DVA information and MRN.

Once you have filled in all the necessary fields click on the 'Save' button at the bottom of the page (highlighted in red below).

The screenshot shows the EpiSoft interface for creating a new patient record. The left-hand menu has 'New Patient' highlighted in red. The main form area is titled 'New RCAT patient' and contains two sections: 'Patient demographic details' and 'Additional identifiers (optional)'. The 'Patient demographic details' section includes fields for Patient first name or initial *, Patient last name or initial (family name) *, EpiSoft ID (system generated), Date of birth *, Age, Sex * (Male, Female), and Record Status (Active, Inactive, Deceased). The 'Additional identifiers (optional)' section includes fields for MRN (Medical Record Number), Medicare number, Position (on Medicare card), DVA Card number, and DVA Card colour. At the bottom right of the form are 'Save' and 'Cancel' buttons.

Once you click on the 'Save' button you will notice that the left hand menu changes to reveal a number of tabs for actions within the patient record such as create a new appointment.

The screenshot shows the EpiSoft interface for editing or reviewing a patient record. The left-hand menu has 'Edit Patient' highlighted in red. The main form area is titled 'Edit / review RCAT patient demographics' and displays the patient's information: Lense, Lilly, DOB 9/02/1980 (35 years), UR# ID 3493 (F). The form contains the same fields as the 'New RCAT patient' form, but the 'Patient demographic details' section is pre-filled with the patient's information. At the bottom right of the form are 'Save' and 'Cancel' buttons.

Schedule Appointment

To schedule an appointment click on the appointments tab highlighted in red below. This will bring you to the 'Individual Appointments' Calendar. If you are a clinican the calendar will open up with you selected on todays date, default view for the calendar shows one day at a time. You can change your view using the buttons on the upper right corner. To view a different day use the small calendar to the left of the main view to navigate to a different day.

If you are a practice manager you will need to select the clinician you wish to book the appointment with using the checkboxes on to the left of the calendar then click 'Apply Selection'.

To make the appointment point your cursor to the start time, left click and drag to highlight the appointment duration then right click and select 'New Appointment', this will open up a new window.

EPIWIZD JUST ASK THE QUESTION

Welcome All Demo
EpiBase V2-Clearwater clinic-Surry Hills-Optthalmologist
Logout

Individual Appointments Lense, Lilly DOB 9/02/1980 (35 years) UR# ID 3493 (F)

Find Previous Find Next

February 2015

today Thursday, 12 February 2015

Day Week Month

Demo, All (Optthalmologist - Clearwater) at Surry Hills

8:00 am
8:30 am
9:00 am
9:30 am
10:00 am
10:30 am
11:00 am
11:30 am
12:00 pm
12:30 pm
1:00 pm
1:30 pm
2:00 pm
2:30 pm

New Appointment
Go to today
Go to Record Summary

Locations
Australia
By Location By Clinician

☒ Demo, All (Optthalmologist - Clearwater)
☒ Surry Hills
☐ O'Sullivan, Aoife (Optthalmologist)
☐ O'Sullivan, Eefa (Optthalmologist)

Apply Selection

Filter
☐ Show Cancelled Appointments
☐ Show Archived Appointments

Show 24 hours...

HELP | PRIVACY | TERMS & CONDITIONS | CONTACT US

New Appointment

Once you click on the 'New Appointment' button in the calendar the 'Appointment Details' page will open up as seen below. There are a number of fields on this page.

1. **Referral** This can be left as 'Not required'.
2. **Clinician** This will default to the clinician you had selected in the previous screen.
3. **Location** This will default to the location you had selected in the previous screen
4. **Reason** This is the audit type, currently this is only Cataract surgery right or left eye but over time there will be more options in this dropdown list.
5. **Type** there are 5 visit types: Preoperative, Intraoperative, Day 1 Postoperative , Week 1 Postoperative and Final visit. The idea being that you would record the visit data at each visit. The selection of visit type drives which sections of the visit form display by default, i.e. when you select a Preoperative visit the preoperative section of the visit form is displayed when you open the visit form. The visit type selection also drive an automated reminder functionality. A reminder is sent to a clinician if they do not have a final visit within 42 days of having an operative visit. If you do not wish to create a visit for each encounter with your patient you may choose to only create a final visit and enter all the data about the cataract surgery on that visit.
6. **Inpatient/ Outpatient** this is for billing purposes so you may ignore this and leave it at its default of outpatient. \

Once you have finished click on the 'Save' button at the bottom of the page.

The screenshot shows the 'New Appointment' form with the following fields and callouts:

- 1: Referral dropdown menu (set to 'Not required')
- 2: Clinician dropdown menu (set to 'Demo, All (Ophthalmologist - Clearwater)')
- 3: Location dropdown menu (set to 'Sunny Hills')
- 4: Visit Reason dropdown menu (set to 'Cataract surgery (left eye)')
- 5: Visit Type dropdown menu (set to 'Preoperative visit')
- 6: Billed as radio buttons (Outpatient selected, Inpatient unselected)

Other fields include:

- Patient: Lense, Lilly DOB 9/02/1980 (35 years) UR# ID 3493
- Date: Thu 12/02/2015
- Start Time: 9:00 AM
- End Time: 9:30 AM
- Comment: (empty text area)
- Send SMS reminder: ☐
- Send email reminder: ☐
- AppointmentStatus: No records to display.

Buttons: Save, Close (top right and bottom right)

Once your patients appointments have been scheduled you will see patients populating in your list of upcoming appointments.

When your patient arrives for their appointment you can click on the 'Attended' checkbox to start recording data in the cataract audit visit form.

The screenshot shows the EpiWizd Home page. On the left is a navigation menu with options like Home, Patient Search, Patient List, New Patient, Reports, My Tasks (8), Manage Appointments, and System Administration. The main content area is titled 'Home' and features a 'Patient Search' section with fields for MRN/UR#, Surname, Date of Birth, EpiSoft ID, and Given Name, along with 'Search' and 'Clear' buttons. To the right is an 'Appointments' table. Below the search section is a 'Recent Patients' section with radio buttons for filtering by 'Today', 'Tomorrow', 'Next 7 Days', 'Last 7 Days', 'Record Share Last 7 Days', and 'Other'. It displays a table of recent patients with columns for Epi ID, Patient Name, Date of birth, MRN/UR#, Address, Visits, Pending Tasks, Home Phone, and Mobile. The first patient listed is Lilly Lense, with Epi ID 3493, born 9/02/1980, and 1 visit. At the bottom right, it shows 'Page: 1 of 1' and 'Page size: 1'.

Patient	Date	Time	Location	Type	Attended	Cancel
B Lense, Lilly	12/02/2015	9:30 AM - 10:30 AM	Surry Hills	Preoperative visit	<input type="checkbox"/>	X

Epi ID	Patient Name	Date of birth	MRN/UR#	Address	Visits	Pending Tasks	Home Phone	Mobile
3493	Lense, Lilly	9/02/1980			1			

If you unintentionally click on the 'Attended' checkbox you can roll it back by clicking the 'Delete Visit' tab highlighted in red below, provided that you have not recorded any data in the Cataract Audit visit form.

The screenshot shows the 'Visit Details' page for patient Lilly Lense (DOB 9/02/1980, 35 years, UR# ID 3493 (F)). The left navigation menu is expanded, and the 'Delete Visit' option is highlighted with a red box. The main content area shows visit details for 12/02/2015, including the visit reason 'Cataract surgery (left eye)' and visit type 'Preoperative visit'. Below this is a table of forms, with the 'Cataract audit' form listed as created on 11/02/2015 and last modified on 11/02/2015 by O'Sullivan, Eefa. The form is currently incomplete.

Form	Date Created	Date Last Modified	Modified By	Complete
Cataract audit	11/02/2015	11/02/2015	O'Sullivan, Eefa	<input type="checkbox"/>

Once you click save the page will refresh with the visit form displayed. RCAT requires only one visit form to be completed, that is the 'Cataract Audit' form. To open the form either click on 'Cataract Audit' or on the 3rd EpiWizard icon.'

Preoperative visit (Required)

As discussed on the previous page, this visit type drives what section of the visit form is displayed by default. This is a preoperative visit so the preoperative section of the visit form is displayed. You can view and enter data on the other sections by clicking on the relevant green heading. Once you have completed entering data click on the either the 'Save' or 'Save & Close' button. **Clicking on the 'Close' button will close the form without saving any of the data you have entered.**

Intraoperative visit (Required)

This is intraoperative visit section. Once you have completed entering data click on the either the 'Save' or 'Save & Close' button. **Clicking on the 'Close' button will close the form without saving any of the data you have entered.**

RANZCO Cataract Surgery Audit Smith, Jane DOB 1/06/1955 (59 years) UR# ID 312 (F) Visit Date: 4/02/2015 Save Save & Close Close

Preoperative data

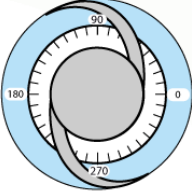
Intraoperative

Confirmation of eye operated on ☒ Right ☐ Left

Cataract tool 'Laser used' ☐ Yes ☐ No

Wound

Temporal (180)



Date for this procedure

IOL Model

Oculentis LENTIS Tplus LS-313 T1-T6(Device Technologies Australia Pty Ltd) - Descr: Fol

IOL Power

Integrated alignment axis (toric) degrees

Complications during surgery ☐ None ☐ Posterior capsule rupture ☐ Vitreous loss ☐ Dropped nucleus ☐ Iris damage ☐ Other

How many eyes are you having surgery on

Day 1 Postoperative


Week 1 Postoperative

Final Visit

Save Save & Close Close

Day 1 postoperative visit (Optional)

This is the day 1 postoperative visit section. Once you have completed entering data click on the either the 'Save' or 'Save & Close' button. **Clicking on the 'Close' button will close the form without saving any of the data you have entered.**

 JUST ASK THE QUESTION Welcome All Demo
CareZone-Seeing Eye Demo (RCAT test org)-Surry Hills-Ophthalmologist

RANZCO Cataract Surgery Audit Smith, Jane DOB 1/06/1955 (59 years) UR# ID 312 (F) Visit Date: 4/02/2015 Save Save & Close Close

Preoperative data

Intraoperative

Day 1 Postoperative

Day 1 postop BCVA

6/6

 20/20

Day 1 postop IOP


Week 1 Postoperative

Final Visit

Save Save & Close Close

Week 1 postoperative visit (Optional)

This is the Week 1 postoperative visit section. Once you have completed entering data click on the either the 'Save' or 'Save & Close' button. **Clicking on the 'Close' button will close the form without saving any of the data you have entered.**



JUST ASK THE QUESTION

Welcome All Demo
CareZone-Seeing Eye Demo (RCAT test org)-Surry Hills-Ophthalmologist

RANZCO Cataract Surgery Audit Smith, Jane DOB 1/06/1955 (59 years) UR# ID 312 (F) Visit Date: 4/02/2015

Save Save & Close Close

Preoperative data

Intraoperative

Day 1 Postoperative

Week 1 Postoperative

Week 1 postop BCVA6/620/20


Week 1 postop IOP

Final Visit

Save Save & Close Close

Final visit (Required)

This Final visit section. Once you have completed entering data click on the either the 'Save' or 'Save & Close' button. **Clicking on the 'Close' button will close the form without saving any of the data you have entered.**



JUST ASK THE QUESTION

Welcome All Demo
CareZone-Seeing Eye Demo (RCAT test org)-Surry Hills-Ophthalmologist

RANZCO Cataract Surgery Audit Smith, Jane DOB 1/06/1955 (59 years) UR# ID 312 (F) Visit Date: 4/02/2015

Save Save & Close Close

Preoperative data

Intraoperative

Day 1 Postoperative

Week 1 Postoperative

Final Visit

Final visit BCVA6/620/20Duration since operation

Postoperative final visit complications☐ None ☐ Central corneal oedema / striae ☐ Elevated IOP (>30 mm HG) ☐ Explantation ☐ Other

SphereCylinderAxisdegrees

K-values operated eye K1DioptriesAxisdegrees

K-values operated eye K2DioptriesAxisdegrees

Postoperative complications 7-n days☐ None ☐ Persistent central corneal oedema/striae ☐ Reduced vision due to opacities in the posterior capsule ☐ Uveitis with need for medication ☐ Endophthalmitis

☐ Uncontrolled elevated IOP ☐ Explantation ☐ Other

Can you see better now?☐ Yes ☐ No

Save Save & Close Close

Returning Patients

For returning patients that already have a record follow these steps.

Patient Search

Search for a patient using the ‘Patient search’ tab in the left hand side menu. When you click on the tab it will expand out to reveal the search fields. To prevent duplication of records it is a good idea to search by the first three letters of the surname and the first initial in case any spelling errors have been made.

The search will return possible matches. Click on the correct patient record and you will be brought through to the patient’s ‘Record Summary’.

EPIS[®]FT

JUST ASK THE QUESTION

Home

Patient Search

MRN/UR#

Epi ID

Surname

Given names

Date of birth

Search

Clear

Patient List

New Patient

My Tasks

System Administration

Patient List

Epi ID

312

Pa

Sp

MRN/UR#

Address

Visits

Pending Tasks

Home Phone

Mobile

1

Page: 1 of 1

Go

Page size: 1

Change

Item 1 to 1 of 1

Click on the ‘Patient Search’ tab to expand it out like this.

Welcome All Demo

CareZone-Seeing Eye Demo (RCAT test org)-Surry Hills-Ophthalmologist

?

Logout

EpiWizard

18

Record Summary

This is the patients record summary. This is a dashboard view of the clients record, showing all past visits, upcoming appointments, visit notes and referrals. As you are only using a very small part of CareZone's standard functionality these sections will remain blank.

On the top of the page the patient's name, date of birth, age, ID number and gender are displayed.

You will also notice that now we are in a patient's record the left hand side menu has expanded and now includes a list of tab relating to parts of this patient's record including a 'New Visit' tab (highlighted in red below), click on this to create a new visit for the patient. Follow the same steps as discussed previously to create an appointment and add the data to the 'Cataract Audit' visit form.

EPI SOFT JUST ASK THE QUESTION

Welcome All Demo
CareZone-Seeing Eye Demo (RCAT test org)-Surry Hills-Ophthalmologist
Logout

Record Summary Smith, Jane DOB 1/06/1955 (59 years) UR# ID 312 (F)

RCAT

Clinical Summary

Principal Diagnosis
Programs / Studies
Program/Study Screening/Enrolment date ID

Phone
Mobile
Email

Next of Kin
Name Relationship Phone Mobile

Visits (1)

Date Visited	Reason	Type	Clinician
4/02/2015	Cataract surgery (right eye)	Preoperative	Demo, All (Ophthalmologist - Seeing Eye)

Upcoming Appointments (0) Total: 0 Attended: 0 Cancelled: 0

Date	Time	Location	Type	Clinician	Attended	Cancel
No records to display.						

Allergies

SNOMED CT Code	Allergy	Allergy Type	Reaction	Date started
No records to display.				

Conditions

Condition	Symptom onset date	Date of diagnosis	Duration
No records to display.			

This is a list of all previous visits for this patient

This is a list of all upcoming appointments for the patient

As you are only using a very small part of CareZones functionality for the RANZCO Audit tool most of these sections will remain blank

My Tasks

As discussed previously if a clinician has not recorded a 'Final Visit' within 42 days of an 'Operative visit' the system will send an automated reminder and create a task for the clinician. The number of tasks that you have outstanding will display on the 'My Tasks' tab as a bracketed number. To view your tasks click on the 'My Task' Tab. The task will contain information on the associated patient, the task subject, the status (overdue, due within 7 days or pending).

To complete the task click on the 'Completed' hyperlink highlighted in red below.

The screenshot shows the EPISOFT 'My Tasks' interface. The left sidebar contains navigation links: Home, Patient Search, Patient List, New Patient, My Tasks (1), Manage Appointments, and System Administration. The main content area is titled 'My Tasks' and includes tabs for My Tasks, Assigned Tasks, Reassign Tasks, and Maintain Groups. A task is displayed with the following details:

Due Date	Task Type	Subject	Status	Associated Patient	CreatedBy	ReactivatedBy	GroupTask
5/02/2015	Cataract surgery data quality	Cataract surgery - missing final visit	Completed	Patient ID: 3469; Kate, Dupli	IMPORT, IMPORT		

The 'Completed' status is highlighted in red. Below the task grid, there are pagination controls (Page: 1 of 1, Go, Page size: 1, Change) and a legend for task statuses: Pending task (grey circle), Completed task (green circle), Task due within 7 days (yellow circle), Overdue task (red circle), and Task is under review by creator (blue circle).

If you want to reactivate a task change the filter on the upper right of the task grid to 'Completed', the page will refresh and display all your completed tasks, select the task you wish to reactivate and click on the 'Reactive' hyperlink.

The screenshot shows the EPISOFT 'My Tasks' interface with the filter set to 'Completed'. The task grid displays the same task as in the previous screenshot, but with additional columns for 'CompletedBy', 'CompletedDate', and 'ReactivatedBy'. The 'Reactive' link is highlighted in red.

Due Date	Task Type	Subject	Status	Associated Patient	CreatedBy	CompletedBy	CompletedDate	ReactivatedBy	GroupTask
5/02/2015	Cataract surgery data quality	Cataract surgery - missing final visit	Completed	Patient ID: 3469; Kate, Dupli	IMPORT, IMPORT	O'Sullivan, Aoife	4/02/2015	O'Sullivan, Aoife	

The 'Reactive' link is highlighted in red. The pagination controls and legend remain the same.

Reports

The reports tab contains two RCAT reports, Cataract surgery audit outcomes which is an identified report of the patients within your clinic only and the Cataract surgery audit outcomes (deidentified), this is surgery audit data for the entire RANZCO cohort. To view a report click on the line item and it will open in a new tab.

EPISOFT
JUST ASK THE QUESTION

Welcome All Demo
CareZone-Seeing Eye Demo (RCAT test org)-Surry Hills-Ophthalmologist
? Logout

Home
Patient Search
Patient List
New Patient
Reports
My Tasks
System Administration

Reports

Report Name	Description
Reports for: All Users	
Cataract surgery audit outcomes	Cataract surgery audit outcomes
Cataract surgery audit outcomes (deidentified)	Cataract surgery audit outcomes (RANZCO Cohort deidentified)

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Reports

Due to the number of columns the report is very wide. You will need to use the scrollbar at the bottom of the webpage to view the columns to the far right. You may perform some basic analytics on the report using the built-in sorting, filtering and grouping functionality. Follow the below steps to group, sort and filter.

Cataract Surgery Audit Outcomes Report (Deidentified) Close

Drag a column header and drop it here to group by that column

Practice	Eye	Patient Key	Age	Sex	Visit Reason (eye)	Preop Visit Date	Preop BCVA	Operation Date	Preop minus Postop BCVA	No Intraop Complications	Post Capsule Rupture Intraop	Vitreous Loss Intraop	Dropped Nucleus Intraop	Iris Damage Intraop	Other Intraop
My Practice			26	F	Cataract surgery (right eye)	2/11/2014	6/24		6/18						
My Practice		RAIHE150819381	76	M	Cataract surgery (right eye)	2/11/2014	6/30	15/10/2014	6/15		Yes	Yes	Yes	Yes	Yes
My Practice		ESERN040919472	67	F	Cataract surgery (right eye)	2/11/2014	6/6	15/08/1988		Yes	Yes	Yes	Yes	Yes	Yes

Page size: 20

To filter enter data in the field and then use the filter, ie enter 50 and then filter on 'equal to or less than' to view all your patients 50 years of age or younger

Close

You can export the report to CSV or Excel for further statistical analysis if desired. To export the report navigate the far right of the grid using the scroll bar and select the CSV or Excel icon (highlighted in red below).

Postop Reduced Vision Opacities	Postop Dropped Uveitis	Postop Endophthalmitis	Postop Elevated IOP	Postop Explanation	Postop Other	Postop Other Detail	Final Visit Date	Postop BCVA	Refractive Outcome	Visual Improvement

0 items in 1 pages

CSV Excel